

Cardiff and Vale of Glamorgan Regional Partnership Board

AGENDA - Chair's brief

Date: Friday, 15th March 2024

Time: 09:30-12:30

Venue: Committee Room 3, County Hall, Cardiff

	Time	Agenda item	Lead	Papers
1	9:30 (5 mins)	1.1 Welcome and introductions 1.2 Apologies: 1.3 Declarations of interest	Cllr Williams (Chair)	Verbal
2	9:35 (5 mins)	2.1 Minutes of the Last Meeting Seek confirmation that the minutes are a true record of the meeting on 22.01.24. 2.2 Action Log There are 2 outstanding actions: 297: Starting Well governance arrangements: Cath can update 308: updated RPB TOR – this is pending the publication of the revisions to Part 9 guidance.	Cllr Williams (Chair)	Item 2.1 Item 2.2
3	9:40 (60 mins)	Deep dive: dementia NOTE: Claire will oversee this session and manage the timings and Q&A at the end. Welcome to Claire Beynon, Director of Public Health and the team. This session, our deep dive is focused on our dementia programme. The team will present some of the highlights and challenges in the work they are doing to develop best practice to support people with dementia and their carers. Over to the team. Claire will lead the discussion section after the presentation, leaving you to thank the team and to take the Board through the recommendations (below) RPB members are invited to: <ul style="list-style-type: none"> NOTE the papers and presentations for information and assurance 	Claire Beynon Director of Public Health and colleagues	Items 3.1-3.3



		<ul style="list-style-type: none"> • DISCUSS any initial reflections on the presentations or key questions noted above • AGREE any action for the SLG or programme to take forward <p>Thank you to Claire and the team.</p>		
BREAK 20 mins				
Items for approval				
4	<i>11.00 (30 mins)</i>	<p>Budget planning</p> <p>Please introduce and welcome Meredith Gardiner and Chris Markall.</p> <p>This item is for consideration and approval by the RPB.</p> <p>Meredith and Chris will take the RPB through the year-end forecast for 23/24 and the proposed budget for 24/25 for RPB funding streams.</p> <p>4.1 RPB funding streams: end of year forecast 23/24, and proposal for 24/25</p> <p>4.2 Tapering and match funding</p> <ol style="list-style-type: none"> WG letter Risk assessment <p>4.3 Proposed budget for 24/25</p> <p>Following the presentation, please open it to the Board for any questions or comments.</p> <p>RPB members are invited to consider the following recommendations:</p> <ul style="list-style-type: none"> • NOTE the revised end of year forecast and the actions in place to ensure a break-even position across all RPB revenue funding streams at the end of 2023-24. • NOTE the planned closure of the Early Years Fund in March 2024 • NOTE the changes to the RIF national guidance • CONSIDER AND APPROVE the proposed RIF budget for 2024-25. 	Chris Markall, Meredith Gardiner	<i>Items 4.1 to 4.3</i>



5	11.30 (15 mins)	<p>RPB Chair transition arrangements</p> <p>This is my final session as Chair of the RPB, so I need to make sure I've tidied up after myself and we're ready to hand over to Jan for the next meeting.</p> <p>Cath will take you through the arrangements to ensure that we have a smooth transition to our next Chair.</p> <p><i>RPB members are invited to consider the following recommendations:</i></p> <ol style="list-style-type: none"> 2. To APPROVE CVUHB assuming the Chair of the CVRPB from April 2024. 3. To APPROVE a representative of Cardiff Council assuming the role of Deputy Chair. 4. To APPROVE formalising the succession arrangements for the RPB leadership team. 5. To RECEIVE amended Terms of Reference at a future meeting. 	Cath Doman	<i>Item 5</i>
Items for assurance				
6	11.45 (15 mins)	<p>Annual Delivery Plan 24/25 – early shape</p> <p>From next year, RPBs are required to produce annual delivery plans setting out clearly what they intend to achieve over the next 12 months,</p> <p>Cath will take the RPB through an overview of the planned approach.</p> <p>Over to Cath.</p>	Cath Doman	<i>Verbal</i>
7	12.00 (15 mins)	<p>Regional Workforce Partnership Board</p> <p>Our workforce across all the organisations in our partnership is our greatest asset, delivering care and support to our citizens in the region.</p> <p>Please can I ask Lance to take us through the paper highlighting the work of the Regional Workforce Partnership Board, which Lance chairs on behalf of the partnership.</p> <p>The Board is invited to consider the following recommendations:</p> <ul style="list-style-type: none"> • Note the charter and the progress towards its delivery 	Lance Carver	<i>Item 7.1</i> <i>Item 7.2</i>



		<ul style="list-style-type: none"> Note the progress made in both local authorities in recruiting people to the sector Recommend that the RPB receives this updated report to increase awareness of the work of the RWPB across our partnership <p>Thank you to Lance and to Steve Davies for the comprehensive and interesting report.</p>		
Items for noting (accept as read, comments provided in advance of the meeting)				
8	<i>12.15 (5 mins)</i>	8.1 Vale Pan Cluster Planning Group minutes	Chair	<i>Item 8.1</i>
		8.2 Cardiff Integrated Delivery Partnership minutes		<i>Item 8.2</i>
		8.3 Regional Commissioning Board minutes		<i>Item 8.3</i>
		8.4 PSB minutes - Cardiff		<i>Item 8.4</i>
		8.5 PSB minutes – Vale		<i>Item 8.5</i>
		8.6 SLG minutes i. SLG minutes 13.02.24 ii. SLG minutes 04.03.24		<i>Items 8.6.i to 8.6.ii</i>
10	<i>12:20 (10 mins)</i>	Any other business You might want to make a personal statement given this is your final meeting as Chair.		
11	<i>12:30</i>	Meeting close		
Date of next meeting: 13 th May 2024, 09:30am-12:30pm				