CARDIFF AND VALE OF GLAMORGAN REGIONAL PARTNERSHIP BOARD

8th April 2025
14:00-1700

MINUTES OF THE MEETING

ATTENDANCE

Charles Janczewski (Chair)	Vice Chairman, Cardiff and Vale University Health Board
Professor Ceri Phillips	Vice Chair, Cardiff and Vale UHB
Cllr Ashley Lister	Cabinet member, Social Services, Children's Services, Cardiff Council
Helen White	Chief Executive, Taff Housing Association
Cllr Lynda Thorne	Cabinet Member for Housing and Communities, Cardiff Council
Emma Cooke	Executive Director of Allied Health Professionals, Health Scientists and Community, Cardiff and Vale UHB
Sarah McGill	Corporate Director, People and Communities, Cardiff Council
Rachel Connor	Chief Executive Officer, Glamorgan Voluntary Service (GVS)
Sheila Hendrickson-Brown	Chief Executive Officer, Cardiff Third sector Council (C3SC)
Andrew Templeton	Chief Executive, YMCA Cardiff Group
Cllr Sandra Perkes	Cabinet Member, Public Sector Housing and Tenant Engagement, Vale of Glamorgan Council
Cllr Eddie Williams	Cabinet member, Social Care and Health, Vale of Glamorgan Council
Lance Carver	Director of Social Services, Vale of Glamorgan Council
Cllr Leonora Thomson	Cabinet Member, Adult Services and Public Health, Cardiff Council
Mike O'Brien	Unpaid Carers Representative, Cardiff and Vale RPB
Sarah Scire	Head of Service (Central) Plattform: Older People
Secretariat	
Rebecca Al-Nashee	CAV RPB Partnership Team, Cardiff and Vale RPB
Colleen Eley	Project Support Officer, Cardiff and Vale RPB
Meredith Gardiner	Head of Partnerships and Assurance, Cardiff and Vale RPB
Guests	
Rebecca Hooper	Operational Manager, Regeneration, Cardiff Council
Jim Wilcox	Programme Manager, Capital Funding, Cardiff Council / CAV RPB
Chris Ball	Ageing Well Programme Manager, Cardiff and Vale RPB
Suzanne Wood	Consultant, Public Health Medicine, Public Health Wales
Anna Tee	Partnership Programme Manager, Cardiff and Vale RPB
Gareth Pahl	Director, Fflamingo CIC
Anna Graham	Service Improvement Manager, Cardiff Council
Louise Bassett	Operational Manager, Complex Need and Partnerships, Cardiff Council (on behalf of Jane Thomas)
Official Observer	
Jessica Mannings	Observer, Llais Cymru (on behalf of Lauranne Cullen)

APOLOGIES

Cath Doman	Director of Health and Social Care Integration, Cardiff and Vale RPB
Sam Austin	Deputy Chief Executive and Director of Operational Services, Llamau
Melanie Godfrey	Director of Education, Cardiff Council
Suzanne Rankin	Chief Executive, Cardiff and Vale UHB
Jane Thomas	Director - Adults, Housing and Communities, Cardiff Council.
Casey French	Policy Advisor, Care Forum Wales
Lisa Trigg	Director of Workforce Development and Improvement, Social Care Wales
Claire Beynon	Executive Director of Public Health, Cardiff and Vale UHB
Chris Markall	Assistant Director of Finance, CVUHB (RPB Banker)
Estelle Hitchon	Director of Partnerships and Engagement, Welsh Ambulance Services NHS Trust
Lauranne Cullen	Official Observer, Llais Cymru
Elizabeth Jones	Director of Learning and Skills, Vale of Glamorgan Council
Cllr Lee Bridgeman	Cabinet Member, Housing and Communities, Cardiff Council
Cllr Margaret Wilkinson	Cabinet Member, Housing and Building Services, Vale of Glamorgan Council

Minute number	Minute	Lead
RPB 371	**1. WELCOME AND INTRODUCTIONS** **Apologies and Declarations of interest** Apologies were received from: • Cath Doman • Lisa Trigg • Casey French • Suzanne Rankin • Claire Beynon • Sam Austin • Chris Markall • Melanie Godfrey • Estelle Hitchon • Elizabeth Jones • Lauranne Cullen (Jessica Mannings attended on behalf of Llais) • Cllr Lee Bridgeman • Cllr Margaret Wilkinson Ash Lister was approximately one hour late due to a funeral. Sarah McGill needed to leave at 4 PM. There were no declarations of interest.	Jan
RPB 372	**2. Learning Disability programme overview and status report** Anna Graham and Anna Tee introduced the item, which had been circulated previously as Item 2, referencing the full details set out in the associated paper. **Key points**	

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	• Programme Context: The report set the scene for the deep dive into the Learning Disability Programme, covering its refreshed scope and resources, including draft RPB priorities for 2025/26. • Acute Liaison Nurse Role: Funding ended in March 2025; next steps were being discussed. • New Recruitment: A Learning Disabilities Paediatric Liaison Nurse was recruited in September 2024. • Event Highlight: There was positive feedback from the Sex and Relationships event on 14th March; a video was shown of the event. **<u>Discussion</u>** • Annual Assessments: Concerns about low completion rates; measures to improve monitoring were discussed. • Health Checks: Moved into GMS (General Medical Services) contract; providing the opportunity for better measurement and awareness. • Service Accessibility: The importance of understanding population needs to prevent admittance to crisis services was reiterated. • Delivery Plan: There was a need for more detailed information on delays and successes. • Data Collection: Challenges with outdated data were mentioned; improvements were expected. • Service Integration: There were efforts underway to consolidate services and improve accessibility. • Funding Allocation: Issues with third sector funding were noted - with a need for careful future planning. • Population Needs: There was an aim to improve understanding and addressing the needs of those not known to services. **<u>Decision</u>** The RPB: • **NOTED** the status report and current regional position.	
373	**3. Deep dive:** **Learning Disability programme approach to co-production and engagement** Anna Tee and Gareth Pahl introduced the item, which was presented verbally. **<u>Key Points</u>** • Strengthening Engagement: the approach focused on enhancing engagement and co-production of services with users. • Co-Production Focus: the discussion highlighted the importance of co-production, desired changes, and gave an example of the role of drag in boosting confidence and independence for people with learning disabilities. • Sex and Relationships: there were increasing conversations around sex and relationships within the Learning Disabilities community. • Group Considerations: questions were raised about creating environments for effective co-produced services and ensuring positive engagement experiences. **<u>Discussion</u>**	

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	• The discussion emphasised the need for trust and time to build effective networks. • Consultation vs. Co-Production: participants highlighted the difference between consulting and true co-production. • The need for organisations to relinquish control and avoid assumptions was discussed. • Resource Allocation: The challenges of using resources effectively while managing control fears were addressed. • Population Health Data: The importance of using data to inform decisions and balance insights with user conversations was stressed. • Hybrid Approach: A mix of data-driven insights and user engagement to develop services was advocated. **Decision** The RPB: • **AGREED** to support the ongoing development of co-production for people with Learning Disabilities and the wider portfolio. • **NOTED** the discussions and considerations.	
374	**7. Report of the Chair of the Strategic Leadership Group** (This item was brought forward for timekeeping purposes.) Sarah McGill introduced the item which had been circulated previously as ***Item 7,*** noting the various items for discussion and decision making at the SLG in April 2025. **Decision** The RPB: • **NOTED** the report.	
375	**4. RPB Annual Delivery Plan 25/26: alignment of priorities** **Part 2 Independent and Third Sector** 4.1 Housing 4.2 CVCs 4.3 Homelessness, vulnerable adults Rachel Connor and Sheila Hendrickson-Brown introduced the item, inviting representatives from all third sector organisations represented around the table to provide an overview of their work and how it might contribute and connect with the wider RPB agenda. **Key Points**	

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	• Third Sector Priorities: the third sector priorities aligned well with the RPB and represented a vast array of organisations. • Asset Utilisation: there was a need to explore how regional assets might be better utilised. • Service Transformation and Prevention: service transformation and prevention contributed to social value, with a future deep dive on social value planned. • Unpaid Carers: advocacy for the rights of unpaid carers and the promotion of co-production were discussed, with barriers including understanding co-production and accessing funding. • Young Carers and Vulnerable Groups: the focus was on long-term relationships beyond initial commissioning. • Mental Health: the importance of improving partnerships and public perception around mental health was highlighted, with the first crisis house in Wales being a significant step. • Prevention Focus: addressing complex issues of service users and tenants was emphasised, particularly the importance of good housing. • Collaboration: the need for better relationships and alignment within the RPB was recognised. **Discussion** • Social Value: the importance of working together to achieve social value was emphasised, with a need for an RPB paper on aims and objectives. • Impact: suggestions were made for improving impact through better collaboration and fearless conversations. • Workshop Feedback: it was suggested that spending decisions should be made in local authorities to ensure needs are known. • Linking Issues: connections between issues were explored in workshops and SLG. (Strategic Leadership Group) • Service Competition: concerns were raised about cheaper service offerings. • Concerns: there was encouragement to reach out to specific individuals for concerns. • Commissioning and exploring ways of maturing relationships and conversations to enable proactive engagement from a wider range of social value stakeholders to help consider alternative solutions to key service priorities whilst still allowing adherence to statutory commissioning rules. **Decision** The RPB: • Noted the discussions and considerations. **Action** Rachel and Sheila were invited to summarise the discussion and suggest some key areas of strategic intent which could be supported by the RPB.	
376	**5. Suicide and self-harm prevention strategy (draft)**	

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	Suzanne Wood introduced the item which had been circulated previously as ***Items 5.1, 5.2 and 5.3,*** referencing the full details set out in the associated paper. **<u>Key Points</u>** • The purpose was to consult the RPB on the Cardiff and Vale of Glamorgan Suicide and Self-Harm Prevention Strategy 2025-2030. • Partnership Working: successful delivery depended on close partnership working. • Consultation Phase: the strategy was currently in consultation and would return to the RPB for endorsement later. • Endorsement would also be sought from various partnership forums in Cardiff and Vale, including the PSBs. (Public Service Boards) • The national Suicide and Self-Harm Strategy was due in April 2025; the current draft was the local strategy. • The strategy was renamed based on feedback from the national consultation. • There were 822 self-harm admissions last year and 56 deaths by suicide in 2023. • The strategy was being refreshed to align with the national strategy and feedback, with an all-ages plan across the life course. • Governance would be managed by a forum. **<u>Discussion</u>** • Helen White: Taff Housing trained staff to handle self-harm or suicide threats and suggested linking training for consistency. • Suzanne Wood: Mentioned free online training available on the Suicide Self-Harm Prevention Hub and agreed to share the link. • Sarah Scire: Highlighted Platfform's clinical psychology team as a possible source of support. • Helen White: Provided feedback from hostel colleagues about difficulties accessing emergency services for self-harm incidents and queried immediate response protocols. **<u>Decision</u>** The RPB: • Approved the consultation process. • Noted the current status and discussions. **<u>Action</u>** • Pass any additional comments to Suzanne in readiness for a final version to be completed in June. • Share the link to the free online training available on the Suicide Self-Harm Prevention Hub with attendees.	All Suzanne Wyatt
377	**6. Moving towards an Integrated Community Care System** *This item was postponed as Rhian Matthews was unable to attend.*	
378	**8. Finance and performance reports 24/25**	

Minute number	Minute	Lead
	8.1 RIF performance assurance report Q4 (indicative) 8.2 Capital programme reports 24/25 8.3 Financial report 24/25 - all RPB funding streams Meredith Gardiner and Rebecca Hooper introduced the item which had been circulated previously as ***Item 8.2,*** referencing the full details set out in the associated papers. **<u>Key Points</u>** • The year-end position was pending full reporting from partners, expected in April. • The final position was to be reported to the RPB in June. • Assurance: End-of-year reports across all revenue funding streams were being compiled; the final report was due by the end of April for WG, to be reviewed by the SLG (Strategic Leadership Group) and then RPB. • An overview of each programme area had been provided to the RPB throughout the year. • An RPB's conference was scheduled for 16th May which would showcase work from a variety of programmes and projects supported by the Partnership and consider draft Delivery Plans for the coming year. • The draft Q4 reports would be submitted to WG (Welsh Government) in April and circulated to colleagues before finalisation. • Capital: A summary of grant spend for HCF (Housing with Care Fund) was provided. • Looking Ahead: Plans for HCF 2025/26 and IRCF 2024/25 were discussed. • The overall programme summary for HCF/IRCF was presented. **Decision** The RPB: • **NOTED** the indicative year-end position. • **NOTED** the upcoming conference.	
379	**9.1 Minutes of the last RPB 14.02.25** **9.2 RPB action log** **9.3 Minutes for noting:** i. Regional Commissioning Board ii. Strategic Leadership Group 18.03.25	

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	9.4 Items of note circulated to members between meetings **9.5 Forward Plan** **9.6 Regional Workforce Partnership Board Minutes** **9.7 Regional Digital Board Minutes** **<u>Decision</u>** The RPB: • **NOTED** and **APPROVED** the Minutes of the last RPB 14.02.25 • **NOTED** and **APPROVED** the RPB action log • **NOTED** and **APPROVED** the Minutes of the Regional Commissioning Board • **NOTED** and **APPROVED** the Minutes of the Strategic Leadership Group 18.03.25 • **NOTED** and **APPROVED** the Items of note circulated to members between meetings • **NOTED** and **APPROVED** the Forward Plan • **NOTED** and **APPROVED** the Regional Workforce Partnership Board Minutes • **NOTED** and **APPROVED** the Regional Digital Board Minutes	
380	**10. Any Other Business** 1. Review of Today’s Meeting 2. RPB Conference: Scheduled for 16th May. This new annual event will reflect on progress, plan for the coming year, and allow partners to influence those plans. Awards will be introduced to celebrate outstanding work. **Key Points** • Mike O’Brien: Mike O’Brien’s tenure as Unpaid Carers representative was ending in October; a meeting was scheduled to discuss succession. • Leonora Thomson: Leonora Thomson praised the meeting, highlighting the video and Gareth's contributions, and expressed hopes for more ‘powerful’ conversations in the future. • Cllr Eddie Williams raised the need to understand the right people to link with re. Budgeting conversations for the new financial year. It was agreed that he would link with Jan in order to signpost appropriately. • Awards Nominations: Meredith was to recirculate the email for nominations. **Decision** The RPB: • **NOTED** the conference details and discussions.	
381	**8.1 MINUTES OF THE LAST MEETING** • No amendments identified and minutes of the last meeting were agreed by RPB. **8.2 ACTION LOG REVIEW**	Meredith Gardiner

Minute number	Minute	Lead
	• All actions completed. No actions are outstanding.	
	Meeting close	Chair

DATES OF FUTURE MEETINGS

Dates of future RPB formal meetings:
10.06.25